

Regular meeting of the mayor and council was held March 16, 2020, 5:30 p.m., at City Hall. Those present were Mayor John Bisnette and city council members Jane VanDonge, Evan Joy, Charlie Stevens, Joyce Hake. Absent was Devin Renken. Others present: Bruce Berkley, Kent Sullivan, Harry Colburn, Mike White, Cynthia Shanley, Richard Judd, Miranda Robinson, Tab Anderson, Larry Briand.

Mayor Bisnette called the meeting to order and led in the flag salute.

Joyce moved, seconded by Evan to approve minutes of March 3, 2020 Special Meeting. Motion carried.

Joyce moved, seconded by Evan to approve minutes of March 6, 2020 Special Meeting, with the removal of Jane's name and add Joyce Hake. Jane abstained from voting. Motion carried.

Evan moved, seconded by Jane to approve minutes of March 2, 2020 regular meeting. Motion carried.

Code Enforcement reported he attempted to make contact with 821 Blunt Street with no response.

City Attorney presented the new city employee manual to the council.

Jane moved, seconded by Joyce to approve the city employment manual as presented. Motion carried.

Animal Control reported the capture of a large dog from Jewell County. Council received notice of vaccination appointment for Terry Ancona's dogs from Downs Vet Clinic. Judd stated he would follow up after the appointments. Ancona was notified of deadline to TAG all animals by Monday, March 16, 2020. Since this was not done in compliance, there will be a penalty. Animal control will also issue a citation if the dogs are not tagged by March 20, 2020.

Evan moved, seconded by Jane to charge a late fee per ordinance for all dogs not tagged. Motion carried.

Larry Briand from Berry Tractor was in attendance to give quotes on a Bobcat mower and street sweeper. There was discussion concerning financing. Briand stated he would have a lease drawn up and sent to the city clerk, and either the mayor or a council member would check with local bank on financing options.

Evan moved, second by Jane to purchase the street sweeper from Berry Tractor for \$39,000 minus \$1,000 trade-in for a total of \$38,000 to be paid out of the special highway fund and to purchase the mower for \$4,723.40 from White Star Machinery to be paid out of the water/sewer fund; with financing to be determined at a later date. Motion carried.

Jane moved, second by Joyce to authorize mayor to sign the purchase contracts for the street sweeper and mower. Motion carried.

Superintendent Sullivan reported the practice ball net has been moved and inquired about purchasing a new net for it.

Joyce moved, second by Charlie to purchase a light-weight 185 lb. ball net for \$899.99 out of Parks and Recreation. Motion carried

City crew painted benches for the pool. Street signs are in and they will work on installing them by end of May. Kent reported the OSHA inspector came last week and will send a report of items that need to be addressed and fixed with 60 days at city shop, library, and pool.

Evan moved, seconded by Jane to waive Memorial Hall fees for Downs Arts Council for Storytelling Festival, for April 22-25. Carried.

Jane moved, seconded by Joyce to approve Special Use Permits 20-13, 20-14, 20-15A, and 20-15B. Carried.

Per policy Hadley Street water service will be charged minimum until repairs are completed.

Mayor reported the water plant extension for bid-letting was approved until May 14.

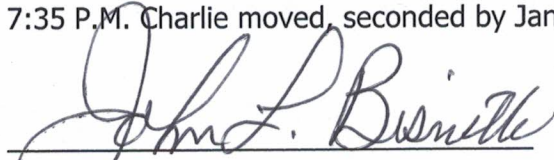
In council reports, Joyce mentioned the advertisement for city summer employment candidates will run in Downs News for two weeks. The ad will only be for lifeguards and city crew.

Jane moved, second by Evan to offer the pool manager position to Mason Duskie and assistant pool manager to Kelli Hennes. Motion carried.

Charlie reported new office chairs will be purchased for the clinic if no more than \$500. Kent stated the city shop would like the old ones.

Joyce moved, second by Evan to approve vouchers and payroll.

7:35 P.M. Charlie moved, seconded by Jane to adjourn. Carried.



John Bisnette, Mayor



Cynthia Shanley, Clerk

