

Special meeting of the mayor and council was held June 15, 2020, 1:15 p.m., at City Hall. Those present were Mayor John Bisnette, Council members: Evan Joy, Charlie Stevens, Joyce Hake, Devin Renken. Others present were Corina Cox with NWKP&DL; Doug Goetz, Craig Stockebrand, Drew Hoops with Wilson & Co.; Jeff Shaw with APAC; Wade Keitel with KDHE; Kent Sullivan, Harry Colburn, Miranda Robinson.

The meeting started out with a ground breaking photo opportunity at the Water Treatment Plant site. The meeting resumed at City Hall.

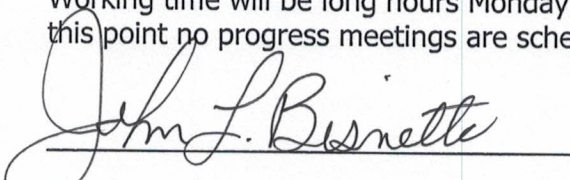
This meeting was a pre-construction meeting for the Water Treatment Plant. Notice to proceed with the project was dated as of June 15, 2020 with substantial completion of the project January 8, 2021. The final completion for the project is February 12, 2021. Funding for this project came from a Kansas Public Water Supply Loan and Community Development Block Grant. Field construction will be done by APAC-Kansas, Inc. and Wilson & Co. will provide periodic on-site construction observation with the city providing daily observation on-site.

Pay requests are to be submitted to Craig Stockebrand at WCI ten days prior to the 30th of each month, and then submitted to the City within five days for processing and payment. Note that the City will pay on a timely manner—at their monthly meetings. Prior to first pay request, Contractor to submit a blank project pay request for review by WCI. Contractor should email draft pay request to WCI for review then submit 4 Final originals each month (1-City, 1-WCI, 1-Contractor, 1-Grant Administrator).

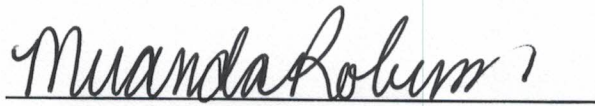
Project tax exemption certificate (No.0000086180) was provided to Contractor prior to pre-construction conference. Contractor to submit Project Completion Certificate to City at end of project. Contractor is responsible for obtaining a building permit from the City of Downs; City will waive fee on building permit. Contractor is responsible for any other federal, state, county or local permits as necessary.

City to inform Contractor of any salvage items and where to store them. The contractor must submit asbestos demolition form to KDHE at least 10 days before demolition. The asbestos inspection form will be sent to Jeff Shaw. The City has the okay to salvage anything out of the existing GAC building that they deem necessary. They can also coordinate with the contractor to salvage items during construction.

Working time will be long hours Monday through Thursday and minimal work on Friday's. At this point no progress meetings are scheduled but can be scheduled as issues arise.



John L. Bisnette, Mayor



Miranda Robinson, Clerk

