CITY OF DOWNS, KANSAS
FINANCIAL STATEMENT
FOR THE YEAR ENDED
DECEMBER 31, 2016

# CITY OF DOWNS, KANSAS CITY OF THE THIRD CLASS For The Year Ended December 31, 2016

Jennifer Brush, Mayor

# **CITY COUNCIL**

John Cary Teri Cordill

Tonya Kuhn Devin Renken

John Bisnette

# **CITY OFFICERS**

Vickie Oviatt, Clerk Bruce Berkley, Attorney

Cynthia Shanley, Assistant Clerk David Draayer, Treasurer

# For the Year Ended December 31, 2016

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Certified Public Accountants

#### INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and City Council City of Downs, Kansas 67437

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the City of Downs, a Municipality as of and for the year ended December 31, 2016 and the related notes to the financial statement.

#### Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the Kansas Municipal Audit and Accounting Guide as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the Kansas Municipal Audit and Accounting Guide. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statement, the financial statement is prepared by the City of Downs on the basis of the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

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# Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Downs as of December 31, 2016, or changes in financial position and cash flows thereof for the year then ended.

# Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City of Downs as of December 31, 2016, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

#### Other Matters

#### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the 2016 fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget, and schedule of regulatory basis receipts and disbursements-agency funds, (Schedules 1, 2, and 3 as listed in the table of contents) are presented for purposes of additional analysis and are not a required part of the 2016 basic financial statement, however are required to be presented under the provisions of the Kansas Municipal Audit and Accounting Guide. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2016 basic financial statement. The 2016 information has been subjected to the auditing procedures applied in the audit of the 2016 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2016 basic financial statement or to the 2016 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the 2016 basic financial statement as a whole, on the basis of accounting described in Note 1.

The 2015 Actual column presented in the individual fund schedules of regulatory basis receipts and expenditures-actual and budget (Schedule 2 as listed in the table of contents) are also presented for comparative analysis and is not a required part of the 2016 basic financial statement upon which we rendered an unmodified opinion dated June 30, 2017. The 2015 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration at the following link http://admin.ks.gov/offices/chief-financialofficer/municipal-services. Such 2015 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2015 basic financial statement. The 2015 comparative information was subjected to the auditing procedures applied in the audit of the 2015 basic financial statement and certain additional procedures. including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2015 basic financial statement or to the 2015 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2015 comparative information is fairly stated in all material respects in relation to the 2015 basic financial statement as a whole, on the basis of accounting described in Note 1.

# SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH Regulatory Basis For the Year Ended December 31, 2016

· 	Uner	eginning ncumbered h Balance	Prior Year Cancelled Encumbrances		Receipts	_Ex	penditures		Ending Unencumbered Cash Balance		Add umbrances I Accounts Payable		Ending h Balance
GENERAL FUND:													
General Fund	\$	139,302	s -	\$	578,805	\$	549,883	\$	168,224	\$	5,091	\$	173,315
Concrair and	*	100,002	<del>*</del>	<u> </u>	-1,-1,	<u> </u>		<u> </u>					
SPECIAL PURPOSE FUNDS: Cemetery Fund Industrial Promotion Fund Library Fund		10,096 - -	- - -		6,866 5,024 23,612		5,024 23,612		16,962		- - -		16,962
Special Highway Fund		49,536	-		22,919		15,616		56,839		-		56,839
Special Parks & Recreation Fund		14,327	-		612		3,534		11,405		-		11,405
Ambulance Fund		5,653	_		-		-		5,653		-		5,653
Equipment Reserve Fund		25,334	-		9,800		_		35,134		_		35,134
Freda Collar Trust Fund		2,654	_		-,		_		2,654		-		2,654
			_		285		_		1,661		_		1,661
Memorial Hall Fund		1,376	-				1.747		16,644				16,644
Memorial Park Trust Fund		13,191	-		5,200		1,747				_		33,830
Sypulski Trust Fund		33,830	-		-		-		33,830		-		
Truck Route Fund		4,480		_		_			4,480				4,480
					74.047		40 500		405.000				185,262
Total Special Purpose Funds		160,477			74,317		49,532		185,262		<del></del>		100,202
BOND AND INTEREST FUND: Bond and Interest Fund		17,844	_		124,928		130,427		12,345		<u>-</u>		12,345
BUSINESS FUND: Water and Sewer Utility Fund	_	152,467		_	291,636		338,747		105,356		2,239		107,595
Total Business Fund		152,467		_	291,636	_	338,747		105,356		2,239		107,595
TRUST FUNDS: Cemetery Endowment Fund Marie Thomas Trust Fund		18,067 13,492	<u> </u>	_	<u>-</u>		1,200		18,067 12,292		<u>-</u>		18,067 12,292
Total Trust Funds		31,559	_		_		1,200		30,359		-		30,359
Total Trust Fullus		31,559		-			1,200		- 00,000			_	
Total Reporting Entity (Excluding Agency Funds)	<u>\$</u>	501,649	\$	\$	1,069,686	\$	1,069,789	\$	501,546	\$	7,330	\$	508,876
COMPOSITION OF CASH: Petty Cash Account Cash in Drawer Checking Account - State Bank of E Money Market Accounts - State Bar Certificates of Deposit - State Bank Checking Account - Guaranty State	nk of Dov											\$	500 150 26,625 387,775 133,081 1,500
Total Cash Less Agency Funds per Schedule 3													549,631 (40,755)
Total Reporting Entity (Excluding	g Agen	cy Funds)										\$	508,876

#### NOTES TO FINANCIAL STATEMENT

#### For the Year Ended December 31, 2016

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### (a) Municipal Financial Reporting Entity

The City of Downs is a municipal corporation governed by an elected mayor and an elected five-member council. The regulatory financial statement presents the City of Downs, Kansas and does not include related municipal entities.

#### (b) Regulatory Basis Fund Types

**General Fund** – the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

**Special Purpose Fund** – used to account for the proceeds of specific tax levies and other specific regulatory receipt sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

**Bond and Interest Fund** – used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt.

Capital Project Fund – used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

**Business Fund** – funds financed in whole or in part by fees charged to users of the goods or services (i.e. enterprise and internal service fund, etc.).

**Trust Fund** – funds used to report assets held in trust for the benefit of the municipal financial reporting entity (i.e. pension funds, investment trust funds, private purpose trust funds which benefit the municipal reporting entity, scholarship funds, etc.).

**Agency Fund** – funds used to report assets held by the municipal reporting entity in a purely custodial capacity (i.e. payroll clearing fund, county treasurer tax collection accounts, etc.).

#### (c) Basis of Accounting

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America. The Kansas Municipal Audit and Accounting Guide (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The City has approved a charter ordinance that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the regulatory basis of accounting.

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

#### (d) Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the General Fund, Special Purpose Funds (unless specifically exempted by statute), Bond and Interest Funds and Business Funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- 1) Preparation of the budget for the succeeding calendar year on or before August 1st.
- 2) Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
- 3) Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
- 4) Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in regulatory receipts other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for 2016.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which regulatory receipts are recognized when cash is received and expenditures include disbursements, accounts payable and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budget expenditure authority lapses at year end.

A legal operating budget is not required for Capital Project Funds, Agency Funds, Trust Funds and certain Special Purpose Funds as noted in the presentation of the appropriate Schedule 2.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

# 2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

#### Compliance with Kansas Statutes

No statutory violations noted in 2016.

#### 3. DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

# 3. DEPOSITS AND INVESTMENTS (CONT.)

Concentration of credit risk. State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405. The City does not have investments at December 31, 2016.

Custodial credit risk – deposits. Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka. All deposits were legally secured at December 31, 2016.

At December 31, 2016, the City's carrying amount of deposits was \$549,481 and the bank balance was \$558,381. The bank balance was held by two banks resulting in a concentration of credit risk. Of the bank balance, \$251,500 was covered by federal depository insurance and the remaining \$306,881 was collateralized with securities held by the pledging financial institution's agents in the City's name.

Custodial credit risk – investments. For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured.

#### 4. LONG-TERM DEBT

Changes in long-term liabilities for the City for the year ended December 31, 2016, were as follows:

Issue	Interest Rates	Date of Issue	Amount of Issue		Date of Final Maturity		Balance Beginning of Year		Additions		ductions/ ayments	 Balance End of Year	Interest Paid		
KDHE Public Water Supply Loan	3.69%	8/1/06	\$	436,873	2/1/26	\$	268,429	\$	-	\$	21,359	\$ 247,070	\$	9,710	
KDHE Water Pollution Control Loan	2.57%	3/1/09		1,189,333	9/1/28	_	833,759	_	258,377	_	71,748	 1,020,388		27,610	
Total Contractual Indebtedness						<u>\$</u> _	1,102,188	\$	258,377	\$	93,107	\$ 1,267,458	\$	37,320	

Current maturities of long-term debt and interest for the next five years and in five year increments through maturity are as follows:

	Year															
PRINCIPAL:		2017	017 2018		2019 202		2020 2		2021		2022 to 2026		2027 to 2028	_	Total	
Kansas Public Water Supply Loan	\$	22,154	\$	22,979	\$	23,835	\$	24,722	\$	25,643	\$	127,737	\$		\$	247,070
KDHE Water Pollution Control: Loan	_	73,604	_	75,508	_	77,461	_	79,464	_	81,520	_	440,338	_	192,493	_	1,020,388
Total Principal	_	95,758	_	98,487	_	101,296	_	104,186	_	107,163	_	568,075		192,493		1,267,458
INTEREST:																
KDHE Public Water Supply Loan		8,914		8,089		7,234		6,346		5,425		12,071		-		48,079
KDHE Water Pollution Control Loan	_	25,754	_	23,850	_	21,897	_	19,894	_	17,838	_	56,452	_	6,223	_	171,908
Total Interest	_	34,668	_	31,939	_	29,131	_	26,240	_	23,263	_	68,523	_	6,223		219,987
TOTAL PRINCIPAL AND INTEREST	\$	130,426	\$	130,426	\$	130,427	\$	130,426	\$	130,426	\$	636,598	\$	198,716	\$	1,487,445

#### 5. DEFINED BENEFIT PENSION PLAN

**Plan Description.** The City participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et. seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERS website at <a href="https://www.kpers.org">www.kpers.org</a> or by writing to KPERS (611 South Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

# 5. DEFINED BENEFIT PENSION PLAN (CONT.)

**Contributions.** K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009, and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member-employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2 and KPERS 3 members. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERS 1 and KPERS 2 and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1.0% contribution rate through March 31, 2016 with a 0% moratorium until June 30, 2017 for Death and Disability Program) and the statutory contribution rate was 9.18% for the fiscal year ended December 31, 2016. Contributions to the pension plan from the City were \$12,032 for the year ended December 31, 2016.

**Net Pension Liability**. At December 31, 2016, the City's proportionate share of the collective net pension liability reported by KPERS was \$118,193. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2015, which was rolled forward to June 30, 2016. The City's proportion of the net pension liability was based on the ratio of the City's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in this financial statement.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publicly available on the website at www.kpers.org or can be obtained as described above.

# 6. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS

#### (a) Other Post Employment Benefits

As provided by K.S.A. 12-5040, the City allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the City is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in this financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the City makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured.

#### (b) Other Employee Benefits

Vacation – Vacation leave shall be earned and accrued from the most recent day of employment, but no vacation leave shall be granted until an employee has gained permanent status. Vacation time is not available until the completion of the employee's first year of employment. Vacation shall be taken only during scheduled work days and must be used within the following year in which it was earned and shall not carry over if unused. Upon termination in good standing, an employee shall be compensated for all accumulated unused vacation leave at their final rate of pay, subject to the maximum hours of accumulation.

Vacations will be allowed for full-time employees in the following manner:

Years of Service
Per Year

1 year of service
2 plus years of service
15 plus years of service
20 and ½ working days
20 and ½ working days

# 6. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS (CONT.)

#### (b) Other Employee Benefits (Cont.)

Sick leave All full-time permanent employees shall be entitled to sick leave with pay for absences resulting from personal illness, injuries, accidents or other physical incapacities, occurring either on or off the job. Employees shall earn one day of sick leave per month of service. Sick leave may be accumulated up to a total of 120 days. Up to a maximum of 120 days will be paid to employees at a rate equal to the federal minimum wage if the employee leaves employment with the City in good standing.

#### 7. CLAIMS AND JUDGMENTS

The City desires to participate in federal, state and county programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the City may be required to reimburse the grantor government. As of the date of this report, grant expenditures have not been audited, but the City believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the individual governmental funds or the overall financial position of the City.

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees, and natural disasters. The City has purchased commercial insurance for these potential risks. There have been no significant reductions in insurance coverage from 2015 to 2016 and there were no settlements that exceeded insurance coverage in the past three years.

During the ordinary course of its operations the City is a party to various claims, legal actions and complaints. It is the opinion of the City's management and legal counsel that these matters are not anticipated to have a material financial impact on the City.

#### 8. INTERFUND TRANSFERS

Operating transfers were are as follows:

From	To	Regulatory Authority	 Amount
General Water and Sewer Utility Water and Sewer Utility	Equipment Reserve Bond and Interest General	K.S.A. 12-1,117 K.S.A. 12-825d K.S.A. 12-825d	\$ 9,500 66,000 25,000
			\$ 100,500

#### 9. SUBSEQUENT EVENT

The City received a \$23,000 grant in January 2017 from the Dane Hansen Foundation to be used for ballfield rehabilitation.

The City received a \$20,000 grant in March 2017 from the Dane Hansen Foundation which was applied to the \$35,996 purchase price of a 1994 fire rescue truck purchased in March 2017.

Management has evaluated the effects on the financial statement of subsequent events occurring through the date of this report, which is the date at which the financial statement was available to be issued.

# CITY OF DOWNS, KANSAS REGULATORY-REQUIRED SUPPLEMENTARY INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2016

(19,918)

(124,100)

# CITY OF DOWNS, KANSAS

#### **SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET**

# Regulatory Basis (Budgeted Funds Only) For the Year Ended December 31, 2016

150,345

462,847

**GENERAL FUND:** 

General Fund

Cemetery Fund

Library Fund

**BUSINESS FUND:** 

SPECIAL PURPOSE FUNDS:

Industrial Promotion Fund

**BOND AND INTEREST FUND:** 

Water and Sewer Utility Fund

Bond and Interest Fund

Special Parks and Recreation Fund

Special Highway Fund

Certified Budget			Total Budget for omparison	C	penditures nargeable Current Year	Variance - Over (Under)					
662,577	\$	-	\$ 662,577	\$	549,883	\$	(112,694)				
2,369 6,748 25,313 28,520 15,410		- - - -	2,369 6,748 25,313 28,520 15,410		5,024 23,612 15,616 3,534		(2,369) (1,724) (1,701) (12,904) (11,876)				

150,345

462,847

130,427

338,747

# **GENERAL FUND**

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET Regulatory Basis

			2016						
	2015 Actual			Actual	Actual Budge		_	/ariance - Over (Under)	
Receipts	·								
Taxes -									
Ad valorem property tax	\$	230,824	\$	251,068	\$	258,545	\$	(7,477)	
Delinguent tax	·	3,627	,	5,439		3,000		2,439	
Motor vehicle tax		47,206		45,643		44,868		775	
Recreational vehicle tax		573		599		532		67	
16/20M vehicle tax		872		402		730		(328)	
Commercial vehicle tax		1,518		2,401		1,712		689	
Watercraft tax		1,176		599		610		(11)	
In lieu of tax		4,965		5,581		5,000		581	
Intangible tax		· -		, E		13,138		(13,138)	
Local alcoholic liquor tax		1,460		612		_		612	
Local sales tax		98,075		100,020		80,000		20,020	
Commercial vehicle registration fees		<u> </u>				1,543		(1,543)	
Total Taxes	-	390,296		412,364		409,678		2,686	
		<u> </u>		· · · · · · · · · · · · · · · · · · ·		· · · · ·			
Intergovernmental Revenues -									
Highway connecting links		6,000	_	6,004		6,000		4	
Licenses and Permits -									
Building permits		9,392		7,128		8,000		(872)	
Utility franchise fees		61,886		64,476		65,500		(1,024)	
Dog tags, impounds, adoption fees		2,045		2,012		1,500		` 512 <sup>´</sup>	
	-					- <u>-</u>			
Total Licenses and Permits		73,323	_	73,616		75,000	_	(1,384)	
Charges for Services -									
Rural fire contracts		5,000		6,499		4,500		1,999	
Swimming and concessions		13,072		14,446		9,000		5,446	
Total Charges for Services		18,072		20,945		13,500		7,445	
•									
Fines, Forfeitures and Penalties -									
Fines		1,575	_	1,825	_	2,000		(175)	
Use of Money and Property -									
Interest received		2,777		2,358		2,000		358	
		2,111				2,000			
Use of property	<del></del>			240	-	<u></u>	_	240	
Total Use of Money and Property		2,777		2,598		2,000		598	
rotal ode of Money and Froporty		-,,,,,	_	2,000	_		_		

# **GENERAL FUND**

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET Regulatory Basis For the Year Ended December 31, 2016

	2016							
		2015 Actual		Actual	Budget			ariance - Over (Under)
Receipts (Cont.)				-				
Other -	_		_		_		_	4 000
Donations	\$	6,640	\$	1,000	\$	-	\$	1,000
Miscellaneous		21,796		8,702		3,000		5,702
Reimbursements		38,821		17,961		- 000		17,961
Rent		10,980		8,790		8,200		590
Sale of cemetary lots		·	_	<del></del>		2,000	_	(2,000)
Total Other		78,237		36,453		13,200	_	23,253
Transfers In -								
Transfer from Water and Sewer Utility Fund		50,000		25,000		25,000		
Total Receipts		620,280	_	578,805	\$	546,378	<u>\$</u>	32,427
Expenditures								
Administrative -								
Personal services		46,926		48,590	\$	55,000	\$	(6,410)
Contractual services		61,854		28,228		55,000		(26,772)
Commodities		981		2,322	_	2,000		322
Total Administrative		109,761		79,140		112,000		(32,860)
Police -								
Contractual services		82,500	_	82,500		82,500		<u>-</u>
Street -								
Personal services		11,827		12,028		15,000		(2,972)
Contractual services		103,816		46,529		70,000		(23,471)
Commodities		28,287		39,861		30,000		9,861
Capital outlay	_			<u>-</u>	_	27,818		(27,818)
Total Street	_	143,930		98,418		142,818		(44,400)
Park -								
Personal services		20,002		21,661		14,000		7,661
Contractual services		10,790		10,947		12,000		(1,053)
Commodities		4,475		7,236		6,600		636
Total Park	<u></u>	35,267	_	39,844		32,600		7,244
Fire -								
Personal services		985		_		2,500		(2,500)
Contractual services		19,737		14,027		13,000		1,027
Commodities		6,848		2,318		10,000		(7,682)
Total Fire		27,570		16,345		25,500		(9,155)

#### **GENERAL FUND**

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET Regulatory Basis

For the Year Ended December 31, 2016

			2016						
	2015 Actual			Actual Budget				ariance - Over (Under)	
Expenditures (Cont.)									
Swimming Pool - Personal services	\$	25,597	\$	23,688	\$	23,000	\$	688	
Contractual services	Ψ	5,780	Ψ	3,697	*	2,000	*	1,697	
Commodities		8,260		8,711		8,500		211	
Total Swimming Pool		39,637		36,096		33,500		2,596	
Cemetery -									
Personal services		9,229		9,413		8,000		1,413	
Contractual services		3,430		4,212		1,500		2,712	
Commodities		1,264		399	_	2,800	_	(2,401)	
Total Cemetery		13,923	_	14,024		12,300		1,724	
Ambulance -									
Contractual services		18,000		18,000		20,000		(2,000)	
Memorial Hall -									
Personal services		9,229		9,413		9,000		413	
Contractual services		4,634		5,550		5,000		550	
Commodities		462	_	1,409		3,000		(1,591)	
Total Community Building		14,325	_	16,372		17,000		(628)	
Other -									
Audit and budget		7,346		7,533		8,000		(467)	
Clinic		34,725		1,599		35,982		(34,383)	
Employee benefits		75,195		74,854		68,034		6,820	
Neighborhood revitalization rebate		-		-		7,343		(7,343)	
Utilities		52,093		55,658		60,000		(4,342)	
Transfer to Equipment Reserve Fund		<u>-</u>	_	9,500		5,000		4,500	
Total Other		169,359		149,144		184,359		(35,215)	
Total Expenditures		654,272		549,883	\$	662,577	<u>\$</u>	(112,694)	
Receipts Over (Under) Expenditures		(33,992)		28,922					
Unencumbered Cash, Beginning		173,294	_	139,302					
Unencumbered Cash, Ending	\$	139,302	\$	168,224					

# SPECIAL PURPOSE FUND

# **CEMETERY FUND**

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET Regulatory Basis

	2015 Actual		Actual		Budget			ariance - Over (Under)
Receipts	•	4.070	•	0.750	•	4 000	•	F 750
Donations Interest income	\$ ——	1,279 116	\$ —	6,750 116	\$ —	1,000 100	\$ —	5,750 16
Total Receipts		1,395		6,866	\$	1,100	<u>\$</u>	5,766
Expenditures Contractual services Commodities Capital outlay		- - -		- - -	\$	1,000 1,000 369	\$	(1,000) (1,000) (369)
Total Expenditures	·	<u>-</u>			\$	2,369	\$	(2,369)
Receipts Over (Under) Expenditures		1,395		6,866				
Unencumbered Cash, Beginning		8,701		10,096				
Unencumbered Cash, Ending	\$	10,096	\$	16,962				

# **SPECIAL PURPOSE FUND**

#### **INDUSTRIAL PROMOTION FUND**

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET Regulatory Basis

For the Year Ended December 31, 2016

			2016							
	2015 Actual			Actual		Budget		/ariance - Over (Under)		
Receipts Ad valorem property tax Delinquent tax Motor vehicle tax Recreational vehicle tax 16/20M vehicle tax Commercial vehicle tax Watercraft tax Commercial vehicle registration fees	\$	3,896 55 759 9 13 25 19	\$	4,061 96 797 10 7 42 11	\$	4,422 500 793 9 13 30 11 22	\$	(361) (404) 4 1 (6) 12 - (22)		
Total Receipts		4,776		5,024	<u>\$</u>	5,800	<u>\$</u>	(776)		
Expenditures Payments to Downs Enterprise Neighborhood revitalization rebate		5,196 		5,024	\$	6,623 125	\$	(1,599) (125)		
Total Expenditures		5,196	_	5,024	\$	6,748	<u>\$</u>	(1,724)		
Receipts Over (Under) Expenditures		(420)		-						
Unencumbered Cash, Beginning		420								
Unencumbered Cash, Ending	\$	-	\$							

# **SPECIAL PURPOSE FUND**

# **LIBRARY FUND**

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET Regulatory Basis

			 		2016		
		2015 Actual	 Actual Budget			Variance - Over (Under)	
Receipts Ad valorem property tax Delinquent tax Motor vehicle tax Recreational vehicle tax 16/20M vehicle tax Commercial vehicle tax Watercraft tax Commercial vehicle registration fees	\$	18,567 277 3,854 47 62 128 99	\$ 18,949 478 3,847 51 34 202 51	\$	20,606 500 3,782 45 62 144 51	\$	(1,657) (22) 65 6 (28) 58 - (144)
Total Receipts		23,034	 23,612	\$	25,334	\$	(1,722)
Expenditures Appropriation to Library Neighborhood revitalization rebate Total Expenditures		23,034 	 23,612	\$       \$	24,728 585 25,313	\$\$ -	(1,116) (585) (1,701)
Receipts Over (Under) Expenditures		-	-				
Unencumbered Cash, Beginning			 				
Unencumbered Cash, Ending	<u>\$</u>		\$ -				

# **SPECIAL PURPOSE FUND**

#### SPECIAL HIGHWAY FUND

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET Regulatory Basis

For the Year Ended December 31, 2016

	2015 Actual	Actual	Budget	Variance - Over (Under)
Receipts				
State payments	\$ 23,099	\$ 22,919	\$ 22,980	\$ (61)
Expenditures Contractual services Commodities	312 1,352	•	\$ 100 28,420	\$ 4,141 (17,045)
Total Expenditures	1,664	15,616	\$ 28,520	\$ (12,904)
Receipts Over (Under) Expenditures	21,435	7,303		
Unencumbered Cash, Beginning	28,101	49,536		
Unencumbered Cash, Ending	\$ 49,536	\$ 56,839		

#### **SPECIAL PURPOSE FUND**

# **SPECIAL PARKS & RECREATION FUND**

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET Regulatory Basis

For the Year Ended December 31, 2016

			2016						
	2015 Actual			Actual	Budget			Variance - Over (Under)	
Receipts Local alcoholic liquor tax Donations Grain sales	\$	1,460 - 657	\$	612	\$	1,500 100	\$	612 (1,500) (100)	
Total Receipts		2,117		612	<u>\$</u>	1,600	<u>\$</u>	(988)	
Expenditures Commodities		<del>-</del>		3,534	\$	15,410	<u>\$</u>	(11,876)	
Receipts Over (Under) Expenditures		2,117		(2,922)					
Unencumbered Cash, Beginning		12,210		14,327					
Unencumbered Cash, Ending	<u>\$</u>	14,327	\$	11,405					

# **SPECIAL PURPOSE FUND**

# **AMBULANCE FUND**

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

# **Regulatory Basis**

	2015 Actual	2016 Actual		
Receipts	\$ -	\$ -		
Expenditures		<u>-</u>		
Receipts Over (Under) Expenditures	-	-		
Unencumbered Cash, Beginning	5,653	5,653		
Unencumbered Cash, Ending	\$ 5,653	\$ 5,653		

#### **SPECIAL PURPOSE FUND**

# **EQUIPMENT RESERVE FUND**

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

**Regulatory Basis** 

	2015 <u>Actual</u>	2016 Actual		
Receipts Miscellaneous Transfer from General Fund	\$ -	\$ 300 9,500		
Total Receipts	<u>=</u>	9,800		
Expenditures Capital outlay	599			
Receipts Over (Under) Expenditures	(599)	9,800		
Unencumbered Cash, Beginning	25,933	25,334		
Unencumbered Cash, Ending	\$ 25,334	\$ 35,134		

# **SPECIAL PURPOSE FUND**

# FREDA COLLAR TRUST FUND

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

# **Regulatory Basis**

	2015 Actual	2016 Actual		
Receipts	\$ -	\$ -		
Expenditures Commodities				
Receipts Over (Under) Expenditures	-	-		
Unencumbered Cash, Beginning	2,654	2,654		
Unencumbered Cash, Ending	\$ 2,654	\$ 2,654		

# **SPECIAL PURPOSE FUND**

# **MEMORIAL HALL FUND**

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

**Regulatory Basis** 

	2015 Actual			2016 Actual		
Receipts	\$	-	\$	285		
Expenditures				<u> </u>		
Receipts Over (Under) Expenditures		-		285		
Unencumbered Cash, Beginning	<u></u>	1,376		1,376		
Unencumbered Cash, Ending	\$	1,376	\$	1,661		

# **SPECIAL PURPOSE FUND**

# **MEMORIAL PARK TRUST FUND**

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

**Regulatory Basis** 

For the Year Ended December 31, 2016

	2015 Actual	2016 Actual		
Receipts Donations	\$ 1,064	\$ 5,200		
Expenditures Contractual services	·	1,747		
Receipts Over (Under) Expenditures	1,064	3,453		
Unencumbered Cash, Beginning	12,127	13,191		
Unencumbered Cash, Ending	\$ 13,191	\$ 16,644		

33,830

33,830

# CITY OF DOWNS, KANSAS

#### SPECIAL PURPOSE FUND

# SYPULSKI TRUST FUND

#### SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

#### **Regulatory Basis**

For the Year Ended December 31, 2016 (With Comparative Actual Totals for the Prior Year Ended December 31, 2015)

Unencumbered Cash, Ending

 Receipts
 \$ - \$ 

 Expenditures
 - 

 Receipts Over (Under) Expenditures
 - 

 Unencumbered Cash, Beginning
 33,830
 33,830

# **SPECIAL PURPOSE FUND**

#### TRUCK ROUTE FUND

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

**Regulatory Basis** 

	2015 Actual	2016 Actual
Receipts	\$	- \$ -
Expenditures		<u>-</u>
Receipts Over (Under) Expenditures	4,48	4,480
Unencumbered Cash, Beginning	\$ 4,48	
Unencumbered Cash, Ending	Ψ +,+υ	ψ +,+00

# **BOND AND INTEREST FUND**

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET Regulatory Basis

			2016					
		2015 Actual Actua		Actual		Budget		riance - Over Under)
Receipts	Φ.	E4 044	ø	46,086	\$	50,122	\$	(4,036)
Ad valorem tax	\$	51,841 565	\$	1,160	Ф	50,122	Ψ	660
Delinquent tax Motor vehicle tax		8,799		10,740		10,558		182
Recreational vehicle tax		119		10,740		10,330		16
16/20M vehicle tax		118		95		172		(77)
Commercial vehicle tax		352		565		403		162
Watercraft tax		270		141		143		(2)
Commercial vehicle registration fees				-		370		(370)
Transfer from Water and Sewer Utility Fund		54,000		66,000	_	66,000		
Total Receipts		115,946	_	124,928	\$	128,393	<u>\$</u>	(3,465)
Expenditures								
Water loan - principal payment		20,592		21,359	\$	21,359	\$	-
Water loan - interest payment		10,477		9,710		9,710		-
Sewer loan - principal payment		53,393		71,748		71,748		-
Sewer loan - interest payment		22,459		27,610		27,610		- (4.404)
Neighborhood revitalization rebate		-		-		1,424		(1,424)
Cash basis reserve	<del></del>	<del>-</del>				18,494		(18,494)
Total Expenditures		106,921		130,427	\$	150,345	<u>\$</u>	(19,918)
Receipts Over (Under) Expenditures		9,025		(5,499)				
Unencumbered Cash, Beginning		8,819		17,844				
Unencumbered Cash, Ending	<u>\$</u>	17,844	<u>\$</u>	12,345				

# CAPITAL PROJECT FUND

# **GEOMETRIC STREET PROJECT FUND**

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

**Regulatory Basis** 

For the Year Ended December 31, 2016

	2015 Actual	2016 Actual		
Receipts State grant	\$ 2,101	\$ -		
Expenditures Contractual services	2,101	<u> </u>		
Receipts Over (Under) Expenditures		-		
Unencumbered Cash, Beginning	·	<u> </u>		
Unencumbered Cash, Ending	<u>\$</u>	<u> </u>		

# **BUSINESS FUND**

#### WATER AND SEWER UTILITY FUND

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

# **Regulatory Basis**

For the Year Ended December 31, 2016

			2016					
		2015 Actual A		Actual		Budget		ariance - Over (Under)
Receipts								
Water charges	\$	266,686	\$	279,123	\$	290,000	\$	(10,877)
Connection fees		125		50		-		50
Reimbursed expenses		7,165		342		1,000		(658)
Miscellaneous		17,016		6,121		-		6,121
Expansion contribution		-		6,000		-		6,000
Bond/loan proceeds	_	255,099			_	<del></del>	_	<del></del>
Total Receipts		546,091		291,636	\$_	291,000	<u>\$</u>	636
Expenditures								
Water Production								
Personal services		18,531		18,926	\$	38,000	\$	(19,074)
Contractual services		65,965		65,237		86,000		(20,763)
Commodities		75,176		72,797		50,000		22,797
Sewer								
Personal services		18,531		18,925		30,000		(11,075)
Contractual services		48,655		12,449		20,000		(7,551)
Commodities		5,737		7,247		5,000		2,247
General & Administration		04.050		00.474		04.000		/E00\
Personal services		21,952		23,474		24,000		(526)
Contractual services		20,067		22,370		20,000		2,370
Commodities		651		1,783		4,000		(2,217)
Capital outlay		275,459		-		89,847		(89,847)
Other Expenditures Miscellaneous		87		_				_
Sales tax		3,164		2,637		2,500		137
Water protection fee		2,496		1,902		2,500		(598)
Transfer to Bond and Interest Fund		54,000		66,000		66,000		(000)
Transfer to General Fund		50,000		25,000		25,000		_
Total Expenditures		660,471		338,747	\$	462,847	\$	(124,100)
·					Ψ	402,047	Ψ_	(124,100)
Receipts Over (Under) Expenditures		(114,380)		(47,111)				
Unencumbered Cash, Beginning	_	266,847	_	152,467				
Unencumbered Cash, Ending	<u>\$</u>	152,467	\$	105,356				
								07

# TRUST FUND

# **CEMETERY ENDOWMENT FUND**

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

# **Regulatory Basis**

For the Year Ended December 31, 2016

	2015		2016	
Receipts	\$	-	\$	-
Expenditures				
Receipts Over (Under) Expenditures		-		-
Unencumbered Cash, Beginning		18,067		18,067
Unencumbered Cash, Ending	\$	18,067	\$	18,067

# TRUST FUND

# MARIE THOMAS TRUST FUND

# SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

# Regulatory Basis

For the Year Ended December 31, 2016

	2015			2016		
Receipts	\$	-	\$	-		
Expenditures Contractual services		<u> </u>		1,200		
Receipts Over (Under) Expenditures		-		(1,200)		
Unencumbered Cash, Beginning	,	13,492		13,492		
Unencumbered Cash, Ending	\$	13,492	\$	12,292		

# **AGENCY FUNDS**

# SCHEDULE OF RECEIPTS AND DISBURSEMENTS Regulatory Basis For the Year Ended December 34, 2016

For the Year Ended December 31, 2016

Fund	•	Beginning Cash Balance		Receipts		rsements	Ending Cash Balance		
Water Meter Deposit Fund	\$	38.477	\$	6,323	\$	4,044	\$	40,755	