


**REQUEST FOR SPECIAL MEETING
CITY OF DOWNS**


December 30, 2019


To The Honorable John Bisnette, Mayor, City of Downs, Downs, Kansas:

We the undersigned, council members of the City of Downs, hereby respectfully request that you call a special meeting of the council to be held at city hall December 30, 2019, 7:00 P.M., for the purpose of conducting end-of-year business on behalf of the city, to review/discuss specific customer water bill in past-due, shut-off status, approve Mayoral signature on KDOT grant # 71-KA-5153-01, and BCBS Insurance renewal, obtain Mayoral Signature on KPWSLF Project 2976 Reimbursement, and approve payroll, transfer requests, vouchers, permits, and licenses.

Signed:







Jane - Absent
Tonya - Absent

A Special Meeting of the Mayor and City Council was held, Monday, December 30, 2019, at 7:00 P.M. at City Hall. Mayor John Bisnette presided. Council Members present: Devin Renken, Evan Joy, Charlie Stevens. Members absent were Jane VanDonge and Tonya Kuhn. Others present: Bruce Berkley, Kent Sullivan, Cynthia Shanley

Mayor John Bisnette called the meeting to order at 7:00 P.M.

Discussion ensued regarding the past due account of Joyce Cashman. Council reviewed Cashman summary of charges, payments and credits, including all forgiven penalties. Superintendent Sullivan will contact Joshua Cashman to obtain written authorization signed by Joshua Cashman to divert a debit of 20.46 from his water account balance and credit same to Joyce Cashman. Disposition of Joyce Cashman water account is pending until further notice. Credit will be applied only upon receipt of written authorization from Joshua.

An application to approve The Gallery Guest House located at 502 Ray Street was presented.

Evan moved, seconded by Devin to approve the tourist home application FY 2020 submitted by Barbara Stevens. Charlie abstained. Carried.

Devin moved, seconded by Evan to approve KDOT street grant #71-515301. Carried

Devin moved, seconded by Evan to approve Project 2976 water plant reimbursement. Carried.

Blue Cross/Blue Shield employee health insurance renewal was tabled, pending rate comparison of 2019 to 2020 proposal.

Evan moved, seconded by Devin to approve transfer of \$8000 to Fire Department Equipment reserve. Carried.

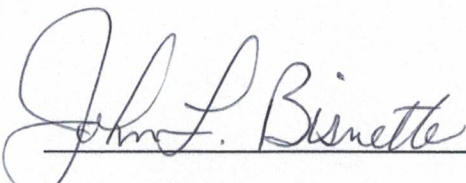
Evan moved, seconded by Devin to approve Special Use/ATV permit 20-03. Carried.

Devin moved, seconded by Charlie to approve Contractor Licenses 20-22 through 20-25. Carried.


Evan moved, seconded by Devin to approve voucher and payroll expenditures. Carried.

Devin moved, seconded by Evan to close all city operations and administrative offices at noon on December 31, 2019, with benefit of pay. Carried.

Devin moved, seconded by Evan to adjourn end-of-year council meeting at 8:25 P.M. Carried.



John Bisnette, Mayor



Cynthia Shanley, Clerk