

Regular meeting of the City of Downs Planning Commission was held July 27, 2015, 5:30 p.m. Members present: Bill Cushing, Don Heiland, Doug Brush, Linda Miller. Absent: Tim Parker, Jaime Emerson. Also present: Mayor Jen Brush, Vickie Oviatt, and Bruce Berkley.

Chairman Bill Cushing called the meeting to order.

Don moved, seconded by Linda, to approve the minutes of the March 30, 2015 meeting as presented. Carried.

Bill noted that new member Jaime Emerson was absent due to an illness in the family. He also noted that an outside the city limits member is still needed. Randy Koops had resigned in April. There was discussion concerning the code that requires two members reside within a limit of three miles from the city limits.

Mayor Brush presented a map for the members to reference and possibly identify lots that are available for anyone wanting to build within the city. There was discussion. Bill said that he would identify city owned lots that are vacant.

Bill accepted the position of chairperson for another term. Linda moved, seconded by Don, to select Bill as chairperson. Carried. Bill abstained.

Bill moved to have Don represent the Planning Commission on the Zoning Board of Appeals. Linda seconded the motion. Carried. Don abstained.

Don moved, seconded by Doug, to adjourn the meeting at 6:35 p.m. Carried. Meeting adjourned.

---

Vickie Oviatt, DPC Secretary