

Regular meeting of the City of Downs Planning Commission was held January 28, 2019, 5:30 p.m. at city hall. Members present: Linda Miller, Dale Goheen, Kabin Henke, Jim Cary. Absent: Jamie Emerson, Chelsi Remus. Also in attendance: Mayor John Bisnette, City Attorney Bruce Berkley, City Clerk Vickie Oviatt.

Chairman Linda Miller called the meeting to order.

Jim moved to approve the minutes of the previous meeting of August 31, 2017. Kabin seconded the motion. Carried.

Jim moved to approve Linda as Chairman. Dale seconded. Carried.

Jim moved to elect Kabin to be Vice-Chairman. Dale seconded. Carried.

Old proposed by-laws were reviewed.

Council had requested the commission revisit their proposed process for accessory buildings on empty lots. A recommendation had been presented to the city council March 30, 2015. No action was taken at that time. With new planning commission members present, city attorney explained the codes and the planning commission's role.

Linda read the proposed process and each proposed regulations and conditions that were previously submitted. There was lengthy discussion. It was determined to have further review and all members present before making a final decision. The next regular meeting will be held February 25, 2019, 5:30 p.m.

Meeting adjourned.

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Vickie Oviatt, DPC Secretary