

Regular meeting of the City of Downs Planning Commission was held September 29, 2014, 5:30 p.m. at city hall. Members present: Don Heiland, Doug Brush, Tim Parker, Linda Miller, Tonya Kuhn, and Randy Koops. Members absent: Chairman Bill Cushing. Also in attendance: Mayor Jennifer Brush, Bruce Berkley, Vickie Oviatt, and Teri Cordill.

Vice Chairman Tim Parker called the meeting to order.

Minutes were reviewed. Linda moved, seconded by Don, to approve the minutes of the previous meeting as written. Carried.

Members continued with their discussion on allowing accessory buildings on empty lots with no primary structure. Doug noted that the process could be simple with guidelines, but not make the mistake of adding 40 pages of building specs that have never been required before. Linda said that she had looked around town and she is in favor of moving along with it, opening it to the whole city. Don commented that definitely the neighbors should have input. It was agreed that neighbors should be notified and setbacks looked at.

Linda moved to pursue the accessory buildings on non-adjacent lots. Tonya seconded. Carried.

A draft guideline presented by Mayor Brush at the previous meeting was used as a starting point. Changes and deletions were made. Next meeting will begin with a look at guideline #8.

Linda moved, seconded by Don, to adjourn the meeting at 7:00 p.m. Carried. Meeting adjourned.

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Vickie Oviatt, DPC Secretary