

Regular meeting of the mayor and council was held September 19, 2016, 5:00 p.m. at city hall. Mayor Jennifer Brush presided. Council members present: Devin Renken, John Bisnette, Tonya Kuhn, Teri Cordill, and John Cary. Also in attendance: Bruce Berkley, Terry Gradig, Vickie Oviatt, Jason Cherek, LaRhea Cole, Kenny Lee, Brett Doane, Alan DeBey.

Mayor Brush called the meeting to order and led in the flag salute.

John B. moved, seconded by Devin, to approve the minutes of the September 6, 2016 meeting as submitted. Carried.

Kenny Lee, representing the Lion's Club and Arts Council, addressed the council with his thoughts regarding the use of memorial hall by nonprofit groups. He asked that the council continue the practice of waiving fees for these groups.

Jason Cherek was present to ask the council about getting a dog kennel license or possibly tagging the dogs at two locations, 808 & 812 Division. Jason is employed by Outdoor Obsessions and the four dogs are used for hunts. Current code allows for two dogs only. Council agreed for Jason to tag the dogs at two separate residences.

Terry Gradig had received no new written complaints on code violations.

City Attorney, Bruce Berkley, had prepared a letter to the newly annexed businesses regarding the sales tax changes. He had also prepared a notice on the nuisances at 220 First Street for council's review. Council agreed to proceed.

Terry discussed creating a compost pile at the tree dump area. Council will review the grass dumpster options after the first of the year.

Terry asked about proceeding with east Railroad development. John C. reported that Mr. Jones, NCK Technical College, plans to look at it and assist with design.

Terry had received a request from the school to have a bonfire in the school parking lot. Mayor Brush said that there could be no open burning. John C. commented that it is the fire departments policy not to assist in any open burning.

Terry reported that Doug Goetz, Wilson & Co., will meet with him at the water plant on Friday. John C. and Teri will attend as well.

Terry reported that the park equipment has been received from the sorority. The sorority will have a work day on October 2nd to install.

Terry said that he has a contact with the Railroad and will contact them regarding the old Railroad Inn property.

Terry said that in the past the employees were allowed to exchange Veteran's Day for the day after Thanksgiving. He asked if the council would agree to exchange Columbus Day this year or grant an extra holiday this year. Council agreed to exchange Columbus Day for the day after Thanksgiving for 2016.

Terry will complete the street work on east Railroad by the elevator before or after harvest.

John C. moved, seconded by Devin, to approve building permits #16-27 and #16-30. Carried.

John C. moved, seconded by Tonya, to approve demolition permits #16-28 and #16-29. Carried.

Mayor Brush asked the council if they were ready to make the proposed changes to the memorial hall fees. There was discussion. Devin was in favor of leaving the front only at the same fee which works well for small parties, and changing the daily fee to \$150.00. Brett Doane asked the council to consider changing the hours of rental and to waive the fees for the Downs Arts Council events. He said that that the DAC has only two fund raisers per year, the Tree Fest and the Chocolate Fest. He said the DAC reserves the second Saturday of the month but that they get bumped for weddings. Action was tabled.

Dallason Thomas was present by request. Mayor Brush explained that the council was working with First Impressions and asked Dallason his plans on mowing and cleaning up at his business locations. He said that he has sprayed it three or four times this year because part of it cannot be mowed. John C. asked about the west and north side of the building where there is 6-7 feet tall grass. The grass should not exceed 12" and is now creating a fire hazard. Dallason agreed and said that it would be cleaned up.

Additional computer quotes were reviewed. Tonya moved, seconded by John B., to purchase the HP AIO 23" Non Touchscreen Intel Processor at \$1,497.99. Motion carried.

John C. reminded council of the League of Kansas Municipalities Annual Conference coming up October 8-10th in Overland Park. John C. also mentioned some possible Code Enforcement possibilities.

Regarding the Originator Agreement with Guaranty State Bank & Trust, Tonya moved to approve Jennifer Brush, David Draayer, Vickie Oviatt, and Cynthia Shanley as authorized signers for the new bank account at Guaranty State Bank & Trust and also deposit \$1500.00 to open the account. Teri seconded the motion. Carried.

Mayor Brush reported on her visit with Nadine Sigle about First Impressions. A committee is being formed.

Terry Gradig reported that the memorial hall roof is leaking in three places. He had contacted Knoll Building and the patch repairs are completed.

Terry Gradig will check on the clinic for progress by Willow Springs and report back at the next meeting.

Vouchers and payroll were reviewed. Devin moved, seconded by Tonya, to approve the vouchers and payroll as presented. Carried.

At 6:56 p.m., Tonya moved to adjourn the meeting. Devin seconded the motion. Motion carried. Meeting adjourned.

Jennifer Brush, Mayor

Vickie Oviatt, Clerk