

Regular meeting of the mayor and council was held May 5, 2014, 5:00 p.m. at city hall. Mayor Jennifer Brush presided. Council members present: John Cary, David Hardy, Teri Cordill, Jerry Knouf, David Draayer. Also present: Edgar Reinert, Vickie Oviatt, Terry Gradig, LaRhea Cole, Bruce Berkley, Kathy Shellito, Josh Shellito, Evan Joy, Duane Miller, Kathy Miller.

Mayor Brush called the meeting to order and led in the flag salute.

Dave D moved, seconded by Jerry, to approve the minutes of the April 21, 2014 regular meeting. Carried. Teri abstained.

Jerry gave the law enforcement reports for the periods of March 1 through April 1, 2014 and for April 1 through May 1, 2014.

Bruce reported on a state requirement for roofers, the Kansas Roofers Registration Act, which was effective July 1, 2013. He asked if the council wanted to require a KRRR# on the city license application. It was decided if the city is not required to enforce it, there would be no reason to include it on the application.

Bruce had no reply from the railroad regarding the Railroad Inn structure.

Terry reported that the wastewater certification testing for Josh Hofflinger would be May 21. Jerry moved, seconded by Dave H., to allow employee Josh Hofflinger to go to Garden City for wastewater testing, May 21st, the city pay the mileage, lodging, meals, and cost of test, from the sewer fund. Carried.

Terry reported that as soon as the tree dump permit is received, Norb Windholtz has approved the lagoon area for use.

Terry reported that the county will not have use for the rock from the lagoons.

Terry located trees for the library from Performance Lawn Care, Concordia. Dave H. moved, seconded by Jerry, to purchase two trees for the library yard at a cost of approximately \$400.00 per tree from Freda Collar Trust Fund. Carried.

Terry reported that the painting and updating at the water standpipe is almost completed.

Terry said that Sage Schlaefli and Code Burda, pool employees, will also be helping him with mowing this season. Jerry noted that their priority is the pool.

Terry is looking into a KDOT, 80/20 match, grant program for school area sidewalks.

Mayor Brush reviewed the procedure to unlock the State Bank basement as a shelter. Jerry said that law enforcement has a key but they may be out of town. A key is kept at the fire/ems facility as well.

Mayor Brush reported that stone is coming off of the new clinic building. The stone company has gone out of business.

Clerk presented a written request from Helen Theleman for the council to waive the dog tag late fee and waive the extra five dollars for the animal not being spayed. Jerry moved to have Helen Theleman tag her dog as unaltered fee of \$10.00 and waive the late fee. Teri seconded. Teri, Dave D., Dave H., Jerry – Yes; John – No. Carried.

A written pool report was received from Alida Draayer, Manager. She included a 2012 – 2013 pool report comparison of attendance, admission, lessons, and concessions. Jerry discussed the pool pass options and his recommendation for Option B. Jerry moved to adopt the following pool fees for 2014: Senior Citizens Individual Pass 55+ @ \$35.00; Individual Pass @ \$60.00; Family (2 people) \$80.00; Family (3 people) \$90.00; Family (4 people) \$100.00; Ten dollars for each individual over 4 people per family. Family Definition: Two adults, 18 years of age and older, operating as one family unit and their legal dependents. Babysitters are not included. Daily Admission: \$3.00 (ages 5+); Under age 5 – Free; Party Pass @ \$70.00 and pay for own lifeguards. John seconded the motion. Carried.

Jerry moved to hire Josh Arnoldy as Assistant Pool Manager @ \$7.60/hour. Teri seconded. Carried.

Jerry moved to offer public swimming lessons at a rate of \$25.00/per child. Teri seconded. Carried.

Jerry moved to allow the pool staff to sell concessions and do away with the vending machine. Teri seconded the motion. Carried. Jerry moved to amend the motion to have the city provide the concessions. Teri seconded. Carried.

Thomas Yeo was present for a hearing regarding his water bill payment. Jerry moved to allow Thomas Yeo an extension to pay his water bill until the city office opens May 12th. John seconded. Carried.

Mayor Brush presented her appointments for 2014. She had contacted those being appointed. John moved, seconded by Jerry, to approve the mayor's appointments as presented for 2014. Carried. (see attachment to the minutes)

Terry had reviewed and updated the Emergency Water Supply Plan for annual review. Jerry moved to approve the City of Downs Emergency Water Supply Plan. Dave H. seconded. Carried.

Justin Owens, Wilson & Co., had prepared the KDOT Morgan Ave. (K-181), Geometric Improvement Application. The application is for Phase 2 – new construction of concrete pavement from Osborne St to Delay St. John moved to approve the application for Morgan Ave. for Phase 2. Jerry seconded. Carried.

John moved, seconded by Jerry, to approve building licenses #14-56 and #14-57. Carried.

Jerry moved, seconded by John, to approve building permits #14-05 and 14-07. Carried.

Dave H. moved, seconded by Teri, to approve demolition permit for Juanita Huiting #14-06. Carried.

Jerry moved, seconded by Teri, to approve special use permits #14-31 and #14-32. Carried.

Council reviewed an application for Special Permit for Consumption of CMB/Alcoholic Beverages at the Roadside Park was received from Terry Gradig for the Co-ed Volleyball team. Jerry said that he would

need more specifics before approval. Terry was asked to submit with more defined dates and times. Action tabled.

Mayor Brush acknowledged and appreciates the library reports received.

Mayor Brush distributed a copy of a field guide from KDOT regarding local program opportunities.

Mayor Brush had contacted Brett Cunningham concerning the weather channel for Downs.

Vouchers were reviewed and signed.

Dave D. moved, seconded by John, to approve the vouchers/payrolls as presented. Carried.

David D. moved, seconded by Jerry, to adjourn the meeting at 6:53 p.m. Carried. Meeting adjourned.

Jennifer Brush – Mayor

Vickie Oviatt – Clerk