

Regular meeting of the mayor and council was held May 6, 2019, 5:30 p.m., at city hall. Mayor John Bisnette presided. Council members present: Evan Joy, Jane VanDonge, Devin Renken, Charlie Stevens, and Tonya Kuhn. Others present: Bruce Berkley, Kent Sullivan, Mike White, Vickie Oviatt, Jeff Shelton, Ron Duran, Deon Dean, Flor Parra-Ramirez, LaRhea Cole, Ces Reinert, Walt Streit, Craig Doane, Don Miller.

Mayor John Bisnette called the meeting to order and led in the flag salute.

Devin moved to approve the regular meeting minutes of April 15, 2019. Jane seconded. Carried.

Evan moved to approve the special meeting minutes of April 16, 2019. Jane seconded. Carried. Devin abstained.

Ces Reinert was present to update the council on the Dane G. Hansen Foundation & K-State Research and Extension Community Intern Agreement. Makinlie Hennes was offered the position of Community Intern for the Marketing Plan Internship, beginning May 20, 2019. She will be available for projects for 40 hours a week for 8 weeks.

Three officers of the newly formed Osborne County Fire Board #4 were present. They are township representatives: Walt Streit, President; Craig Doane, Treasurer; and Don Miller, Secretary. They requested a contract be provided by the city for the provision of fire-fighting services for the townships of Erving in Jewell County, Lincoln in Smith County, Ross and Corinth in Osborne County. Bruce will draft a contract

Jeff Shelton, Code Enforcement, was present. He will be keeping an eye on yards for mowing and trash. He asked that clerks not discuss code enforcement issues with the city council.

Ron Duran, Animal Control, presented his written report of activities in April. He will begin verbal warning on dog tags.

City Superintendent, Kent Sullivan, reported that street materials are being delivered. The high school students painted fire hydrants and curbs for community service. The crew is caught up on mowing. Well houses have been painted and numbered. Ballfields are ready. The demolition on Peterman is completed. New street signs have been installed. Tonya noted that additional signs will be funded by the Osborne County Community Foundation, which they hope to have by the end of May.

Kent is checking on tire prices for the pickup. They are looking for a used bucket truck for hanging Christmas lights, tree trimming, etc. Street light poles will be painted.

Tonya asked Kent where he was in the process of being wastewater and water certified. Kent had checked with Charlie, KRWA, and he had no problem with him being an Officer in Training. Tonya asked that certifications be a high priority so Cawker City can be relieved.

City Clerk presented the engagement letter with Swindoll, Janzen, Hawk & Loyd for the audit to be performed May 30. Clerk announced that three council members terms will be expiring, Charlie Stevens, Devin Renken, and Tonya Kuhn. Tonya said that she would not be filing. Candidates are required to file with the county election officer. Filing deadline is at noon, June 3, 2019.

Mayor Bisnette presented his appointments. He appointed Dale Goheen, Don Heiland, and Chris Steinshouer to the Planning Commission, 2019-2022. Tonya moved, seconded by Jane, to approve the mayor's appointments to the Planning Commission. Carried.

Mayor Bisnette appointed Greg Parsons and Tim Brush to the Zoning Board of Appeals, 2019-2022. Tonya moved, Evan seconded, to approve the mayor's appointments to the Zoning Board of Appeals. Carried.

Mayor Bisnette appointed city officers for 2019-2020: Municipal Judge, Kenneth Lee; City Clerk, Vickie Oviatt; Assistant Clerk, Cynthia Shanley; Treasurer, David Draayer; Deputy Treasurer, Ron Henke; City Superintendent, Kent Sullivan; Building Inspector/Zoning Administrator, Kent Sullivan; City Attorney, Bruce Berkley; Code Enforcement, Jeff Shelton. Tonya moved, seconded by Jane, to approve the mayor's appointments of officers. Carried.

Evan moved, seconded by Devin, to approve the mayor to sign the Amendment No 1 to the KDHE Loan Agreement, Project No 2976. Carried.

Devin moved, seconded by Charlie, to approve the mayor to sign the Agreement No 58-19, Contract for Preliminary Engineering Design Services with Wilson & Co. & KDOT, Project No 71 KA-5153-01, Morgan Ave. (from Osborne Street to Delay Street). Carried.

Tonya moved, seconded by Jane, to approve special use permits #19-13, #19-14A, #19-14B, #19-15, #19-16, #19-17A, #19-17B. Carried.

Devin moved to approve building license #19-41. Tonya seconded the motion. Carried.

Evan moved, seconded by Jane, to approve building permit #19-05. Carried.

Tonya moved, seconded by Jane, to approve CMB licenses #19-08 and #19-09. Carried.

There was a quote for new Welcome Flags. Tonya will apply for a grant in the fall.

Bruce reviewed the proposed Insufficient Funds Return Check/Charge Card/ACH Policy. Tonya moved, seconded by Devin, to approve the policy as presented for insufficient funds and failed ACH. Carried.

Harry Colburn, employee, completed his 90-day probation. Tonya moved to raise Harry Colburn \$.25/hour upon probation completion. Evan seconded. Carried.

The proposed Public Opinion Survey was discussed. A citizen had suggested that a question be added concerning allowing accessory buildings. Tonya suggested the questions be compiled at the next regular meeting.

On old business, Bruce had no further information on the Personnel Manual. He will contact the Railroad regarding Railroad extension.

Evan discussed bids received for material and labor, and then paying third party direct for material. Tonya noted that the bidder did this to save sales tax. The bidding policy was discussed.

Devin suggested council consider handheld radios for the city employees. He will check on pricing.

Jane will ask Landon Lampkin, Pool Manager, to attend the next meeting. Kent said the city crew will be filling the pool next week.

Mayor Bisnette discussed the possibility of the city doing their own drug testing using kits. As it doesn't happen very often, it was decided to continue to go to the clinic.

Mayor Bisnette discussed grant applications for unsafe structures and demolition.

Payrolls and vouchers were reviewed. Devin moved, seconded by Evan, to approve vouchers and payroll as presented. Carried.

At 7:50 p.m., Tonya moved to recess into executive session for 15 minutes with the mayor and council present to discuss non-elected personnel. Evan seconded. Carried.

(Remaining minutes taken by Tonya)

At 7:58 p.m., regular session resumed. No action was taken.

Tonya moved, seconded by Jane, to adjourn the meeting at 7:58 p.m. Carried.  
Meeting adjourned.

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John Bisnette, Mayor

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Vickie Oviatt, Clerk

