

Regular meeting of the mayor and council was held July 1, 2019, at city hall, 5:30 p.m. at city hall. Mayor John Bisnette presided. Council members present: Jane VanDonge, Devin Renken, Charlie Stevens, Tonya Kuhn. Absent: Evan Joy. Others in attendance: Michelle Huddle, Mike White, Kent Sullivan, Jeff Shelton, Harry Colburn, Ron Duran, Vickie Oviatt, LaRhea Cole, Richard Boxum, Mike Bristol.

Mayor John Bisnette called the meeting to order and led in the flag salute.

Devin moved to approve the regular meeting minutes of June 17, 2019. Charlie seconded. Carried.

Lieutenant Mike Bristol presented the law enforcement report for the period of June 1, 2019 – July 1, 2019. The department continues to check the business doors after hours. Devin questioned a parked cargo truck that is blocking view. Mike will check on this with the owner.

Jeff Shelton, Code Enforcement, presented a written report of violations and follow up. He thanked the employees for clean up of three properties before celebration.

Ron Duran reported on an ongoing investigation of a dog that was shot. He contacted Wildlife and Parks about the fox located on Delaware Street.

Tonya moved for the mayor to sign the representation letter to Swindoll, Janzen, Hawk & Loyd. Devin seconded. Carried.

Michelle Huddle reviewed the auditor's report and 2018 financial statement. The proposed 2020 budget was reviewed. Council heard from Richard Boxum, who had requested to be notified of the meeting. He had been provided a copy of the proposed budget and suggested council review all past expenses to each vendor. Following discussion, council set the budget hearing for August 5, 2019.

City Superintendent, Kent Sullivan, reported that he is looking for a bucket truck. Devin moved, seconded by Charlie, to allow the superintendent to purchase a bucket truck not to exceed \$7500.00 from the general fund. Carried.

Kent discussed the quote from Municipal Supply for an update to the meter reading system and provided meter inventory on hand. Following discussion, Tonya moved to approve the mobile data collector system from Municipal Supply for \$12,985.00, with annual updates at \$2500.00. Devin seconded the motion. Carried.

Dalton Remus will be working on the lift station along with the city crew assisting with labor. Kent had visited with Downs Super Foods concerning drinking water for emergencies. Devin moved to approve the purchase of two pallets of water at a price of \$500.00 from Downs Super Foods to have in emergency. Jane seconded. Carried.

Kent will be getting quotes for a new skid loader for the next meeting. He is stocked up on MC800 oil for street repair, and will get prices on the cold mix and asphalt. The pool pump will be addressed at the end of the season. Kent reported that the mosquito sprayer needs replaced, and he has invited a representative from Van Diest to attend the next meeting. Kent will sign up for the Operator exam to be held August 3<sup>rd</sup> in Lawrence.

At 7:30 p.m., Tonya moved to recess into executive session for 30 minutes to discuss non-elected personnel, citizen complaints, and probation periods, with the mayor, council, and animal control officer present. Jane seconded. Carried.

(Remaining minutes taken by Tonya Kuhn)

Ron Duran left the meeting at 7:51 p.m.

Regular session resumed at 8:00 p.m. Tonya moved to raise Mike White's wages \$.25/hour retroactive to the completion of his 90-day probation period. Jane seconded. Carried.

Devin moved to adopt Resolution #19-01. Jane seconded. Carried.

Tonya moved to pass Ordinance #995. Devin seconded. Carried.

Devin moved to approve the special use permits #19-23 and #19-23A. Charlie seconded. Carried.

Tonya moved to waive the pool fees for the Downs Carnegie Library pool party. Jane seconded. Carried.

Devin moved to approve the CMB license #19-10 for The Spot. Jane seconded. Carried.

Council/Mayor reports: Jane reported the last day for the pool to be open is August 10<sup>th</sup>. Discussion was held about the lack of a cash register at the pool

Devin moved to approve vouchers and payrolls as presented. Tonya seconded. Carried.

Tonya moved to adjourn at 8:22 p.m. Jane seconded the motion. Carried. Meeting adjourned.

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John Bisnette, Mayor

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Vickie Oviatt, Clerk

