

Regular meeting of the mayor and council was held July 3, 2017, 5:00 p.m. at city hall. Mayor Jennifer Brush presided. Council members present: John Cary, Teri Cordill, Tonya Kuhn, John Bisnette, and Devin Renken. Others present: Tammy Kimminau, Elaine Schreuder, Bruce Berkley, Terry Gradig, Vickie Oviatt, Ron Duran, Marcus Betzold, Jane VanDonge and Richard Boxum.

Mayor Brush called the meeting to order and led in the flag salute.

Teri moved to approve the minutes of the June 19, 2017 meeting. Tonya seconded the motion. Carried.

Deputy Betzold presented the law enforcement activity report for the period of June 1, 2017 – July 1, 2017. There will be an abandoned vehicle report presented at the next regular meeting. Sheriff Miner had delivered the proposed 2018 Law Enforcement Contract for approval. Action was tabled for further consideration.

Tammy Kimminau, Solomon Valley Transportation Transit Manager, presented a review of SVT's mission/values to safely enhance access of transportation for the general public of the region, and to connect passengers to their daily needs and services through the transit system. She said that they have appreciated the city's support. Elaine Schreuder, board member, noted the need for continued service in Osborne County. They encouraged council to consider a donation again this year. Pledges for 2018-2019 are due October 1.

Graham Carroll was present to address the council concerning approval for living quarters at 601 and 603 Morgan Avenue. This property is zoned C-1 (Central Business District). Following discussion, it was agreed for the city attorney to check the zoning codes and follow up.

Terry Gradig reported for Code Enforcement that a letter was sent to the property owner with trash build up. The trash has been removed. Certified letters were sent out to property owners needing to mow. The city crew had completed clean up at 1116 Third Street. City attorney reported that the trailer house on Ray Street has been removed. Council requested an update on the property at 910 Osborne.

Regarding the vandalism at the Memorial Park, Mayor Brush reported that she has sent a document notice to the County Attorney and council is welcome to contact him as well.

Ron Duran gave a verbal report of animal control activity. He has mailed out tickets for no dog tags. He will continue to monitor and trap the feral cats.

City Superintendent reported on activities completed. They have chip sealed the Senior Center parking lot, completed water line repairs, sprayed the streets for weeds, and swept streets. A load of oil is needed for street work at \$2.05/gallon. John C. moved, seconded by Devin, to allow the city superintendent to purchase street oil in the amount of \$12,375.00, from the street fund, when needed. Carried.

Terry reported that the analyzer at the water plant needs replaced. Hawk quoted \$1,973.00. Devin moved, seconded by John B., to allow the city superintendent to purchase an analyzer from Hach at \$1,973.39, from the water fund. Carried.

The alley approach between Sam Platter and Jane VanDonge is need of repair. A tree in the easement area may be affected. Jane said that she understood the drainage problem. She would like to see the tree saved, if possible. Devin moved, seconded by Tonya, to approve the city superintendent to purchase 9 yards of concrete at \$1,080.00 to reconstruct the alley approach and 35' of curb and gutter, on the 700 block of Division Street, from the Street Fund. Carried.

Terry presented an update on the ballfield project expenditures. Sidewalks are yet to be completed. Material was listed as a match from the city. No labor costs were monitored. There was a question if there were funds available for concrete parking on the west side. Terry said there were none available.

Terry presented a comparison report for concrete and asphalt cost and noted that concrete is less costly. It was requested that Ingalls and Prentiss Street be added to the list of street repair. Weeds on Peterman need to be sprayed. Mayor Brush asked that more attention be given to the cleanliness at the memorial hall bathrooms.

City Clerk commended the Utility Billing clerk for coordinating the conversion to monthly billing, and implementing the new rate changes. There was some discussion about the dates for ACH payment withdrawal, and not receiving their bill in the mail before it was withdrawn. Mayor Brush also asked council to consider a limit on the number of times that a customer can request a time extension to pay their bill. Bruce noted the code provides for a hearing before the council.

Tonya moved, seconded by Devin, to approve the special use permit #17-30. Carried.

John B. moved to approve a solid waste permit #17-45. Devin seconded the motion. Carried.

Tonya moved, seconded by John B., to approve building permit #17-14. Carried.

Mayor Brush reminded council of their special meeting to be held July 19, 2017 at 6:30 p.m.

Mayor Brush reported that Union Pacific has agreed to sell the well ground at \$1,000.00. John C. moved, seconded by Devin, to allow the mayor to sign the contract with Union Pacific for the purchase of the property at well #9 in the amount of \$1,000.00, and allow the city attorney to coordinate a survey with Schwab Eaton, Beloit, with funds from the Water Department Fund. Carried.

Teri reported that they are starting aerobic classes at the swimming pool. Also, there will be a late-night swim scheduled. Council agreed to allow the cross-country team use the pool.

Vouchers were reviewed and signed.

Bruce discussed an email from the League of Kansas Municipalities regarding executive sessions.

Devin moved to approve vouchers and payroll as presented. Teri seconded the motion. Carried.

Richard Boxum arrived at the meeting with questions on the dates listed on the water bills. These are meter reading dates, rather than the month of the bill. Richard also discussed a situation with an unsafe structure.

At 7:02 p.m., John C. moved to recess into executive session for 30 minutes to discuss matters relating to non-elected personnel with the topic of employee work schedules, and job performance, with the mayor, council, and city superintendent present. Tonya seconded the motion. Carried.

(Remaining minutes by Jennifer Brush)

7:32 council resumed regular session. Tonya K. moved to adjourn at 7:32. John B. seconded. Motion passed.

Jennifer Brush, Mayor

Vickie Oviatt, Clerk