

Regular meeting of the mayor and council was held July 5, 2016, 5:00 p.m., at city hall. Mayor Jennifer Brush presided. Council members present: Devin Renken, John Bisnette, Tonya Kuhn, and Teri Cordill. John Cary was absent. Also in attendance: Danny Miner, Darren Stokes, Doris Garey, Jane VanDonge, Sherry Knouf, John Lemon, Ron Duran, Terry Gradig, Vickie Oviatt.

Mayor Brush called the meeting to order and led in the flag salute.

Devin moved, seconded by Teri, to approve the minutes of the June 20, 2016 meeting as submitted. Carried.

Jane VanDonge was present to report on a June 8, 2016 dog bite incident that happened in the alley just north of her house at 713 Division. She read allowed a letter of complaint describing the violation, and putting the city on notice that an incident like this better never happen again.

Danny Miner introduced Darren Stokes as a new officer. Danny gave the law enforcement report of incidents for June.

John Lemon, Code Enforcement, reported on activity. He is sending out mowing letters. One property on west Railroad has been turned over to the city crew for nuisance abatement.

City Attorney reported that the agreement between Bruce and Kelly Berkley and the City of Downs has been signed and the deed recorded. He presented a Charter Ordinance for review.

City Attorney reported that Animal Control will start trapping cats at the Ron Rous residence. There are approximately 30 cats. There is a farmer that is willing to take the cats.

Animal Control Officer, Ron Duran, reported that seven tickets have been issued for no dog tags. Bruce advised Ron that if dogs are showing aggression they should be impounded. He should take a law enforcement officer along when collecting the dogs.

Terry Gradig, City Superintendent, asked if it was permissible to proceed with mowing the property on west Railroad. Bruce will check on the location and send a letter.

Sherry Knouf, Librarian, requested the pool party fees be waived for a summer reading program. Devin moved to waive the pool party fees for the summer reading program on July 27, and the library pay the guards. John B. seconded the motion. Carried.

Sherry Knouf, Librarian, reported on attendance. She noted the library is 111 years old and is not handicapped accessible. She requested permission to raise funds for a one

story addition to the back of the building. Council asked that she check further into the ADA requirements.

Terry Gradig reported that the Sherriff has a confession concerning the damage at the cemetery. Terry said that lot owners are in contact with the Sherriff's office. No charges have been filed.

Council granted Terry permission to contact the Railroad in regard to a donation of property.

Terry discussed the dampness at the medical clinic building. Dehumidifiers are helping. He didn't think anyone needed to be hired regarding the problem as he was working with Don Miller on a solution. John B. noted that Marlene Watts had a breathing hardship experience while at the clinic and was moved to the back of the building.

Mayor Brush asked Terry if Duane Miller had been contacted about taking the ISEP apart to clean it and to determine if he could fabricate a part needed. She asked if Terry has tried Dave Goheen's suggestions. Terry said no he hadn't, the unit is just failing. Terry said that he has ordered fifty cases of bottled water.

Mayor Brush shared a thank you from LaRhea Cole concerning the celebration. City Clerk shared a thank you from Chamber.

City Clerk said that the audit review and budget preparation will be July 18.

Teri moved, seconded by Devin, to approve a building contractor license #16-50. Carried.

Devin moved, seconded by Teri, to approve building permit #16-19 and #16-20. Carried.

Devin reported on an instance where a person had to wait an excessive amount of time for the train to clear the tracks. He advised them to call the sheriff's office.

Teri reported on a meeting with the pool manager. Closing date is scheduled for August 12. Josh is planning a night swim on July 12. Josh's last day will be August 1st and Sage Schlaefli, Assistant Manager, will be managing the remaining days. Josh has ordered a medical kit. The tiles are installed.

Mayor Brush reported that the Planning Commission normally meets the last Monday of the month but if there is nothing pending, they will not have a meeting. Terry Gradig asked that they make a decision on accessory buildings and the long term RV use.

Vouchers and payroll were reviewed. Devin moved, seconded by Tonya, to approve vouchers and payroll as presented. Carried.

At 7:16 p.m., Teri moved to adjourn the meeting. Devin seconded. Carried. Meeting adjourned.

Jennifer Brush, Mayor

Vickie Oviatt, Clerk