

Regular meeting of the mayor and council was held November 20, 2017, 5:00 p.m., at city hall. Mayor Jennifer Brush presided. Council members present: Devin Renken, John Bisnette, Tonya Kuhn, Teri Cordill, and John Cary. Others in attendance: Bruce Berkley, Terry Gradig, Vickie Oviatt, Jane VanDonge, and Evan Joy.

Mayor Brush called the meeting to order and led in the flag salute.

Tonya moved, seconded by John B., to approve the minutes of the November 6, 2017 meeting. Carried.

Per auditor's recommendations, City Attorney prepared a written policy to have year-end reports and annual financial statements reviewed by the council prior to being subjected to the audit. Tonya moved, seconded by Devin, to adopt the Policy of Review of Statements. Carried. Mayor Brush appointed Tonya Kuhn to do the review. John C. moved, seconded by Teri, to approve the appointment of Tonya Kuhn to periodically review bank statements and the year-end financial statements. Carried. Tonya abstained.

Bruce discussed the proposed renewal of the gas franchise ordinance. Council agreed to a 10-year franchise at 5%. Bruce will contact Kansas Gas Service.

Terry presented a second quote for repairs on the clinic building. Joe Sumpter submitted a bid at \$2675.00. Following review, John B. moved to have Terry contact Keezer Construction to proceed with clinic foundation repairs at \$1500.00. Carried.

Terry reported that the rock crusher could leave 15% of the crushed rock for the city at no charge, if council agrees.

Terry will contact Torrey Bros. Construction, Wamego, to schedule the pool prep and painting. Council requests a written agreement that the project be finished by April 15th or pay a penalty of \$100.00/day after May 1st.

Terry reported that the pool concrete deck is finished. There was discussion concerning the placement of the steps provided by the sorority.

Terry reported that Johnson Service will begin jetting sewer lines this week. He has ordered repair parts for the street sweeper. He also noted that employee, Kent Sullivan, will complete his six-month probation on June 9th.

Terry visited with Rob Allen, Co-op Manager, concerning the truck turn around, and some concrete replacement.

Terry reported that he has been doing sludge removal on the lagoon, second cell from the east with drainage to the west. John C. questioned the amount of time spent doing dirt work. John C. said that he understood from the conversation with KDHE and Wilson & Co., that the cell should drain to the north, and ask that Terry share his plans prior to proceeding.

Mayor Brush suggested that the sidewalk be replaced in front of Penny's Pub by the city crew as a service to the public's safety. Following discussion, John B. moved to repair the sidewalk in front of Penny's Pub at a cost of \$600.00. Teri seconded the motion. Carried. John B. moved to amend his motion to fund the project from Freda Collar Trust. Devin seconded the motion. Motion carried.

John B. moved, seconded by Devin, to approve CMB Licenses #17-09 and #18-01. Carried.

Tonya moved to approve Builder's license #18-08. Teri seconded the motion. Carried.

Devin moved to approve Plumbing licenses #18-04; #18-06; #18-09; #18-11. Tonya seconded. Carried.

Devin moved to approve Electrical licenses #18-05; #18-07; #18-10. Tonya seconded. Carried.

Tonya moved, seconded by John B., to approve demolition permit #17-23. Carried.

It was decided to have a special meeting to conduct year-end business December 28th at 5:00 p.m.

Devin reported that he is checking on information regarding sidewalk replacement.

John B. reported that chair pads for the clinic have been delivered.

John C. noted the 2017 Northwest Kansas Planning & Development Commission Annual meeting coming up November 29th in Hill City.

John C. reported that he contacted Purple Wave regarding the GAC building. Roger, with Purple Wave, suggested the building would be worth more with the tanks removed. John C. recommended that the city crew take the west wall down so equipment can be removed, then if the building is not used for a nitrate plant, it could be sold.

Chris Rhodes, Osborne County Emergency Management, had sent an email of the next LEPC (Local Emergency Planning Committee) meeting. It will be December 7th in the basement meeting room of the courthouse from 1:30 to 5:00 p.m.

Vouchers and payrolls were reviewed and signed. Devin moved, seconded by Tonya, to approve vouchers and payrolls as presented. Carried.

At 6:25 p.m., John C. moved to recess into executive session for 15 minutes on matters of non-elected personnel to discuss Christmas bonuses and job performance, with the mayor and council present. Devin seconded the motion. Carried.

(remaining minutes taken by Jen Brush)

Regular session resumed at 6:40 p.m. Tonya made a motion to give Christmas bonuses to the city employees, in chamber scrip, the same as last year, \$350.00 for full time and \$200.00 for part time employees. Devin seconded. Motion passed unanimously.

At 6:41 p.m., Teri moved to adjourn. John B. seconded. Motion passed unanimously. Meeting adjourned.

Jennifer Brush, Mayor

Vickie Oviatt

